

## **Minutes**

### **Georgia Consortium for Center of Teaching and Learning (GA-CTL)**

October 9, 2009, Georgia College and State University Macon

In attendance: Deborah Vess (presiding), Peter Lindsay, Mike Rogers, Dawn Ramsey, Chaudron Gille, Bill Hill, Linda Noble, Debbie Richardson, Donna Llewellyn, Pam Moolenaar-Wirsiy, Luck Watford, Joy Godin, Denise Domizi, Jeanne Sewell, Becky , Stacy Kluge

Meeting began with introductions of the Executive Committee:

Chair – Deborah Vess

Chair-elect – Peter Lindsay

Past Chair – Pam Moolenaar-Wirsiy

Then, each member introduced him- or herself.

The first matter under consideration was the revision of by-laws, which are posted at [http://www.usg.edu/advisory\\_committees/administrative/ctl/minutes/080620.pdf](http://www.usg.edu/advisory_committees/administrative/ctl/minutes/080620.pdf) Linda Noble led this discussion after explaining some issues from the perspective of the BOR. Our group is considered a consortium because its beginning was initiated by CTL directors with a goal of sharing resources, as opposed to being initiated by the BOR. Advisory councils and committees usually work in reference to disciplines. Our consortium communicates our concerns to Linda Noble and helps her with her duties and responsibilities as Associate Vice Chancellor, Faculty Affairs.

Revision of the by-laws began with discussion of the charge and function as expressed in Article I. The final revised document is attached to these minutes and will be uploaded to BOR website.

Article II was accepted without revision.

Article III. The position of secretary was discussed: whether it should be a permanent position on the Executive Committee and from which sector the secretary should come. It was decided that a fourth position on the Executive Committee would not be onerous. Furthermore, the issue of the sector from which the secretary should come led to a discussion of sector divisions in general and in reference to the other positions on Executive Committee. The language “The Executive Committee will attempt to include representatives from all sectors” was adopted due to problems associated with the fluidity of BOR institutions’ missions, because there are not equal number of institutions in each sector, and because not all institutions are currently being represented in GA-CTL. These changes to Article III was unanimously accepted.

Article IV was discussed. The Chair-elect’s duties of recordkeeping and distribution were transferred to secretary. A separate article on terms of office was added to the by-laws, specifying one-year terms in rotation for chair positions; the secretary can serve multiple terms. The secretary should also compile and maintain the membership list. Whether or not the chair-elect should continue to “facilitate new members” was

discussed; this is somewhat difficult since about half of the BOR institutions do not have CTLs.

The changes to Article IV were accepted unanimously subject to copy editing.

Barbara Tucker was elected secretary for 2009-2010.

At 10:30 the first sharing session was conducted and followed by reports from the small group discussions. Topics shared:

- Workshops and programs that have worked

- What motivates professors to attend CTL programs and which types of faculty are more likely to attend

- Success indicators

- Assessment methods

- Whether assessment of CTLs is tied to student learning

- Relationship to CTL leadership to departmental leadership

Linda Noble mentioned that there would be more discussion in higher education of student outcomes.

The group broke for lunch at 11:45.

At 12:45, discussion began with a look at the BOR policies on Faculty Development, which are found in 8.3.14 and 8.3.15. The Chancellor has indicated that he would like for the section 8.3.15 to be weightier, and

Linda Noble presented information on the Monthly series of programs on Faculty Development. Some sessions are still open. All will be recorded and archived, as are last year's sessions. There is still a \$100 reimbursement from the USG, and a waiting list will be created for the sessions that are closed.

Linda Noble also stated that the P-16 program has experienced large funding cuts. Its name has been changed to the Office of Teacher Education Research and Innovation. One of its primary goals is advancing STEM. There will be regional STEM Teaching Institutes; Donna Llewellyn announced that Georgia Tech will be running one on Friday, February 19.

Peter Lindsay led a discussion of how we can make the consortium more effective and communicate better within the consortium. Any method of website maintenance could be time-intensive. Donna Llewellyn mentioned the T-Square site as a place for uploading links to our own websites on specific sites. It would be more flexible than dealing with the USG's website and would still ensure that individual websites would be accessed and get the "hits." Topics to be included were brainstormed, and the suggestion was made that a content subcommittee could be created

Deborah Vess suggested we adjourn at 2:30, and this suggestion was accepted unanimously. The next meeting was not scheduled at this time.

Submitted,

Barbara G. Tucker