

**Board of Regents Academic Advisory Committee
Physical Education, Health Education, and Recreation
University System of Georgia**

**The University of Georgia
Thursday, September 23, 2004**

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**The University of Georgia
Athens, GA**

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Minutes

In Attendance:

The meeting was well-attended across USG however, this information is not available.

- iii. Changes in the name
- iv. Changes in admissions and changes in sectors
 - v. March 1 is the deadline for the name change
 - vi. Feb 1 is the deadline for the mission change
- h. Workload Policy
 - a. A committee is currently reviewing to look at workload across the system.
 - b. Making sure that the 2-year institutions do not get compared to 4-year institutions.
- i. Off Campus Instruction
 - a. Developing policies for off-campus instruction.
- j. Tonya Lam has been appointed as the Vice Chancellor for Student Services.
 - a. She is reviewing the system calendar guidelines
 - b. These have been placed in the handbook.
 - c. There is a minimum of 750 minutes of instruction per credit hour.
 - d. The earliest start date and the end dates are included through 2014.
 - e. There is a goal to get all the schools to start and end on the same date.
- k. Multi-Institutional Functionality:
 - a. Allow students to take courses from another school
 - b. Registration and records should remain at the home institution.
 - c. Beta testing spring 2005 including e-transcripts; this will cost \$1 million.
 - d. Will allow more flexibility for the students to complete degrees.
- l. Degrees & Data Base
 - a. Looking to make available to the public on the web.
- m. Survey
 - a. Prompted by the Legislature to give a total of faculty teaching.
 - b. Learned that some faculty were not teaching or doing research and therefore should not be supported with State funds unless teaching in the Core of Instruction.
- n. Graduation Rate Task Force
 - a. Based upon six-year, full-time freshman.
 - i. Lack of preparation
 - ii. Students transfer out
 - iii. Frequent stop-outs
 - iv. Loss of HOPE scholarship
 - v. No original intent to graduate
 - vi. The national graduation rate is 54%; USG is 44%.
- o. Improving Graduation Rates
 - a. All faculty need to get involved

- b. Effective academic advising is critical
 - c. Quality of course offerings is needed
 - d. The quality of the service that the student expect on campus is important
 - e. 31% of our students don't make it from year one to year two.
- p. Program Reviews
- a. New Program Proposals
 - i. USG office is looking harder at proposals
 - ii. Concerns about costs
 - iii. Converted staff to fill faculty lines
 - iv. Cost load (workload cost to faculty)
 - v. All proposals are on HOLD now due to budget – give the BOR a year or two. It is OK to have the faculty right now but we need to wait on the new programs.
- q. Advisory Committee Structure
- a. Study completed on committees to see if they are suppressed or allowed to do what they want.
 - b. Recommend expansion and separation to allow quicker responses and higher quality.
- r. Tuition Increases (mid-semester)
- a. On the BOR agenda for next year.
4. Teacher Education – Mike Metzler (GSU)
- a. BOR also involved with accreditations so although your program may be involved with other accreditation bodies, the BOR can still pull the plug on your program.
5. Break Out Sessions
- a. Discussion of Area F
6. Spring Meeting will be in Americus; Macon will serve as the default if cannot meet in Americus.

Meeting Adjourned: 4 pm