







# Agenda

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- Cutover Dates and Downtime
- Banner Integration
- Technical Information
- UAT Recap
- Cutover Planning and Expectations
- Reporting Solution Changes and Final Query Review
- Password Controls
- Helpdesk Communications

# Cutover Dates and Downtime

# Foundations Upgrade Status

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- Accomplishments
  - Technical (H/W, Operating System, DB Upgrade, PeopleTools Upgrade)
  - System Testing
  - User Acceptance Testing
  - Performance Testing
  - Several “Test Moves to Production”

# Cutover Dates and Downtime

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- Cutover Dates
  - Thursday, December 12<sup>th</sup> - Monday, December 16<sup>th</sup>
- Downtime
  - Last submittals into PeopleSoft **by 12 PM on Thursday, December 12<sup>th</sup>**
  - No new processes after 12 PM on December 12<sup>th</sup>

# Cutover Dates and Downtime

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- Downtime continued
  - Queued processing will be allowed to run from 12:00pm December 12<sup>th</sup> – 2:00pm December 12<sup>th</sup>
  - **All users will be unable to access PeopleSoft, and existing users will be 'kicked out' of the PeopleSoft system at 2:00pm on Thursday December 12<sup>th</sup>**
  - Final Batch processing (BORDAILY) will be run by ITS starting at 2:00pm



# Cutover Dates and Downtime

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- Downtime continued
  - Institutional Validation reports/queries will be run by ITS against the Production PeopleSoft environment
  - ITS PeopleSoft Support Team will prepare the Production environment to turn over to the ITS DBA Team
  - PeopleSoft database will be turned over to the ITS DBA Team on the night of Thursday, December 12<sup>th</sup>

# Cutover Dates and Downtime

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- Downtime continued
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# Cutover Dates and Downtime

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# Cutover Dates and Downtime

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- Institutional Go Live Validation Webex
  - 9:00 am on Monday, December 16<sup>th</sup>
  - For Institutional Cutover Coordinators
  - Purpose is to walk-through initial login and validation activities

# Cutover Dates and Downtime

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# Impact of Downtime

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- Integration Points
  - iStrategy
  - GeorgiaFIRST Marketplace
  - PeopleSoft Expenses Self-Service
  - ADP
  - Banner

# Banner Integration and Technical Information



# Banner Integration

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## Functional Impact

- PSFIN upgrade: December 12 – 16
- Transaction processing must be completed by 12:00 noon on Thursday, 12/12/2013
- F89PRD will not be accessible after that time!
- New FPROD available Monday 12/16/2013
- Notify all Banner and PS resources

# Banner Integration

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## Technical Impact:

- Database links need to be dropped and rebuilt
- Update firewall rules (non-hosted institutions)

Announcement with more detail will be posted to the GeorgiaFIRST email list, the GeorgiaBEST DBA listserv as well as the GeorgiaBEST Community.

# Banner Integration

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## Institution Plan:

# Banner Integration

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## Banner Resources Needed For:

- Testing during the Go Live Validation WebEx on 12/16/2013
- Troubleshooting on Monday 12/16/2013



# Workstation Configuration

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## Some Workstations:

- Spreadsheet load files
- Swiftview for check printing
- Please refer to the following guides:
  - Spreadsheet\_Load\_for\_PT8.52.zip
  - SwiftView\_install\_for\_Windows7.pdf

[http://www.usg.edu/gafirst-fin/project\\_information/peopletools\\_8.52\\_upgrade](http://www.usg.edu/gafirst-fin/project_information/peopletools_8.52_upgrade)

# Workstation Configuration

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## Some Advanced Users or Technical Staff:

- PSQUEST (2-tier) access
- Crystal or nVision report developers
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# Browsers

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- Internet Explorer 8, 9, 10 (11?)
  - For 10+, use compatability mode
- Chrome 13? (Current = 30+)
- Firefox 7 (current = 25+)
- Safari 6



# Browsers

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- Troubleshooting

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# PSQUEST Access

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- F89PRD/F89RPT access ends 2:00pm Thursday 12/12/2013
- You will be notified when PSQUEST access to FPROD is available – after transactional processing go-live
- Review automated scripts (they will not work during the upgrade window)
- Notify appropriate resources

# PSQUEST Password Changes

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# User Acceptance Testing Recap

# UAT Recap

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Issues that were identified:

- The famous “Can’t log in” – firewall issue
- Browser related issues (ePro requisitions, etc.)
- Miscellaneous errors that were resolved by reboot of app servers and clearing of cache
- AM Depreciation Calculation Process – PS Known Issue, fix had to be applied

# UAT Recap

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Issues that were identified (continued):

- Two-tier connection (PSQUEST) issues – firewall setting
- Different version of Crystal Report in FUAT than current production – path to BOR modified Crystal reports incorrect

# Performance Testing

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- Completed performance tests as part of system testing to gather baseline timings and identify substantial performance differences.
- Completed performance testing in upgraded test database on production hardware with limited institutional involvement last week.
- Request for testers from all institutions to performance test Thursday (2:00-4:00pm).

# Cutover Planning and Expectations





# Cutover Planning and Expectations

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Things to do to prepare for downtime:

- Review business busbusnsnsiew bA-(c7d:)

# Cutover Planning and Expectations

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Things to do to prepare for downtime (cont.):

- Communicate System Downtime
  - GeorgiaFirst Marketplace Shoppers & Requesters
  - Employees using Expenses Module
  - Campus stakeholders (Registrars, Departmental users, third-parties, etc.)



# Cutover Planning and Expectations

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- Institutional Tasks and Responsibilities Checklist
  - Includes due dates
  - Will be distributed to listservs and available on GeorgiaFIRST website by end of this week

# Cutover Planning and Expectations

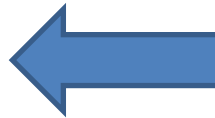
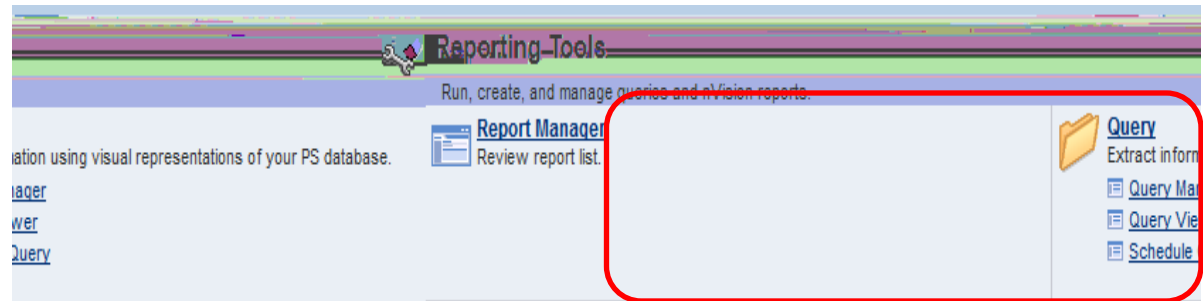
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- Cutover Coordinator Role
- Cutover Coordinator Responsibilities
  - Identify and coordinate validation resources on campus
  - Participate in WebEx conferences (Go Live Validation WebEx Monday, December 16<sup>th</sup>)
  - Communicate system availability after validation
  - Return Go Live Validation sign-off by 5:00pm on December 16<sup>th</sup> to ITS

# Reporting Solution Changes and Final Query Review

# Reporting Solution Access

- Navigation change to Queries:



Note that the **BOR Reporting Instance** and **Schedule Query** Menu items are no longer listed.



# Final Query Review

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Final round of query cleanup should be underway now.

- New spreadsheets were distributed 11/19/2013
- Institutional deadline for completion:  
Noon, December 12th

# Password Controls

# Password Controls

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- Being changed to conform to audit and ITS requirements
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# Password Controls

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- New password controls were tested in UAT
- ITS will implement in production with PT8.52 Upgrade
- **Impact to users:**

# Helpdesk Communications

# Helpdesk Communications

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- Stay in the Communication Loop
  - [http://www.usg.edu/customer\\_services/documents/Stay\\_in\\_the\\_Communications\\_Loop\\_022013.pdf](http://www.usg.edu/customer_services/documents/Stay_in_the_Communications_Loop_022013.pdf)
- USG Service Status Website
  - <http://status.usg.edu>
  - RSS feeds
  - Twitter

# Helpdesk Communications

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- Service Information Message (SIM)
  - Call 706-583-2001, 888-875-3697
  - Select menu option 2
- More information:
  - [http://www.usg.edu/customer\\_services/info/ecs.phtml](http://www.usg.edu/customer_services/info/ecs.phtml)

# Helpdesk Communications

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- ITS Helpdesk

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# Q & A

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Please submit your questions via the chat function now.

# Wrap Up

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