



Step	Test Scenario	Expected Results	Status (Pass/Fail)	Comments	Tester Name
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Verify that both the Retirement and TSA folders are present

Click on the Common Remitter folder – this will cause the right navigation and menus to be displayed.





Step

Test Scenario





Step	Test Scenario	Expected Results	Status (Pass/Fail)	Comments	Tester Name
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[Click on the Add Contribution Row pagelet](#)





Step	Test Scenario	Expected Results	Status (Pass/Fail)	Comments	Tester Name
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Click on the Search button





Step	Test Scenario	Expected Results	Status (Pass/Fail)	Comments	Tester Name
	<u>Click on any EmplID returned in search</u>				

Click on the RET Provider Validation menu





Step

Test Scenario





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[Click on the Generate RET Journal Entries pagelet](#)

Select a Run Control ID or Add a new one.





Step	Test Scenario	Expected Results	Status (Pass/Fail)	Comments	Tester Name
	<p><u>Testing for TSA Processes and Inquiry</u></p> <p><u>Click on the Common Remitter folder</u></p> 				
	<p><u>Click on the TSA - right arrow</u></p> 				
	<p><u>Click on the TSA Processes folder - right arrow</u></p>				



Step	Test Scenario	Expected Results	Status (Pass/Fail)	Comments	Tester Name

[Click on the Create TSA Accounting Entries page](#)





Step	Test Scenario	Expected Results	Status (Pass/Fail)	Comments	Tester Name
	<p><u>Click on each drop down search function</u></p> <p>Verify content in each search</p>				





Step	Test Scenario	Expected Results	Status (Pass/Fail)	Comments	Tester Name
	<u>Run the TSA Remittance</u> Business Unit = XXXXX, Payrun ID = D34, Check the Summary Report Only check box				





SIGNATURE AND SUBMISSION PAGE

Institution:

