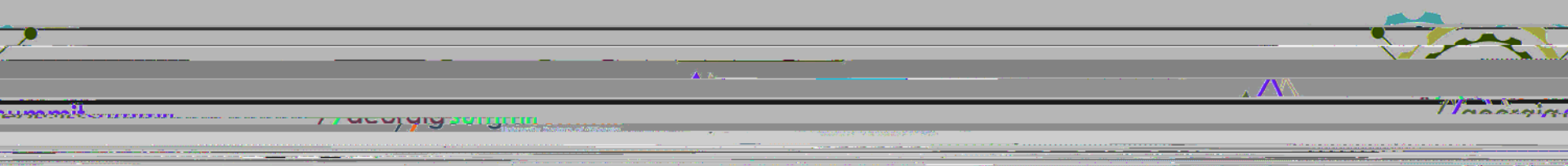


Budget Prep Redesign

Christy Todd
ITS



Agenda

- Background
- HCM Impacts on Budget Prep
- Updates and Changes within Budget Prep
- Timeline
- Next Steps
- Questions



Background

- Discussion of updating Budget Prep/designing a Budget Amendment system dates back to 2015
 - Budget Amendment Design session – November 2015
 - Presentation of Budget Amendment Design to Budget Issue Committee – January 2016
 - Budget Prep Design session – March 2016

HCM Impact on Budget Prep

- Data will stay in sync between HCM and PSFin systems through the use of Integration Broker
 - Chartfields (PSFin → HCM)
 - Fund, Class, Program, Account, Project
 - Payroll Distribution Codes (PSFin → HCM)
 - Job Data (HCM → PSFin)
 - Position Data (HCM → PSFin)
- Note – Departments do not flow between PSFin and HCM. Departments are manually added in both systems.

HCM Impact on Budget Prep

- Payroll Distribution Codes
 - Duplicate chartfield combinations will not be

HCM Impact on Budget Prep

- Data will be imported into Budget Prep from Job, Position, Benefits, and Department Budget tables in HCM
- Data will be exported from Budget Prep into Job, Position, and Department Budget tables
-

HCM Impact on Budget Prep

Department Budget Table in HCM

The screenshot displays the HCM interface for a Department Budget Table. At the top, there are navigation tabs for 'Department Budget' and 'Employee Self Service'. Below this is a search and filter area with a 'Level' dropdown and a 'Find | View All' button. The main area shows a record for a position with the following details:

- Position Number: 10005418
- Care Consultant/Project Spec
- Effective Date: 07/01/2017
- Eff Seq: 0
- Status: Active
- Date Entered: 06/24/2017

Below the record details is a table titled 'Earnings Distribution'. The table has the following columns: Funding End Date, Fiscal Year Budget Amount, Distribution %, Earnings Code, and Sequence. The table contains several rows of data, but the content is mostly obscured by a large black redaction box at the bottom of the screenshot.

HCM Impact on Budget Prep

- Use of Short Work Break and Return to Work rather than End Fulltime Appointment and Begin Fulltime Appointment for 10 month employees

Updates and Changes within Budget Prep

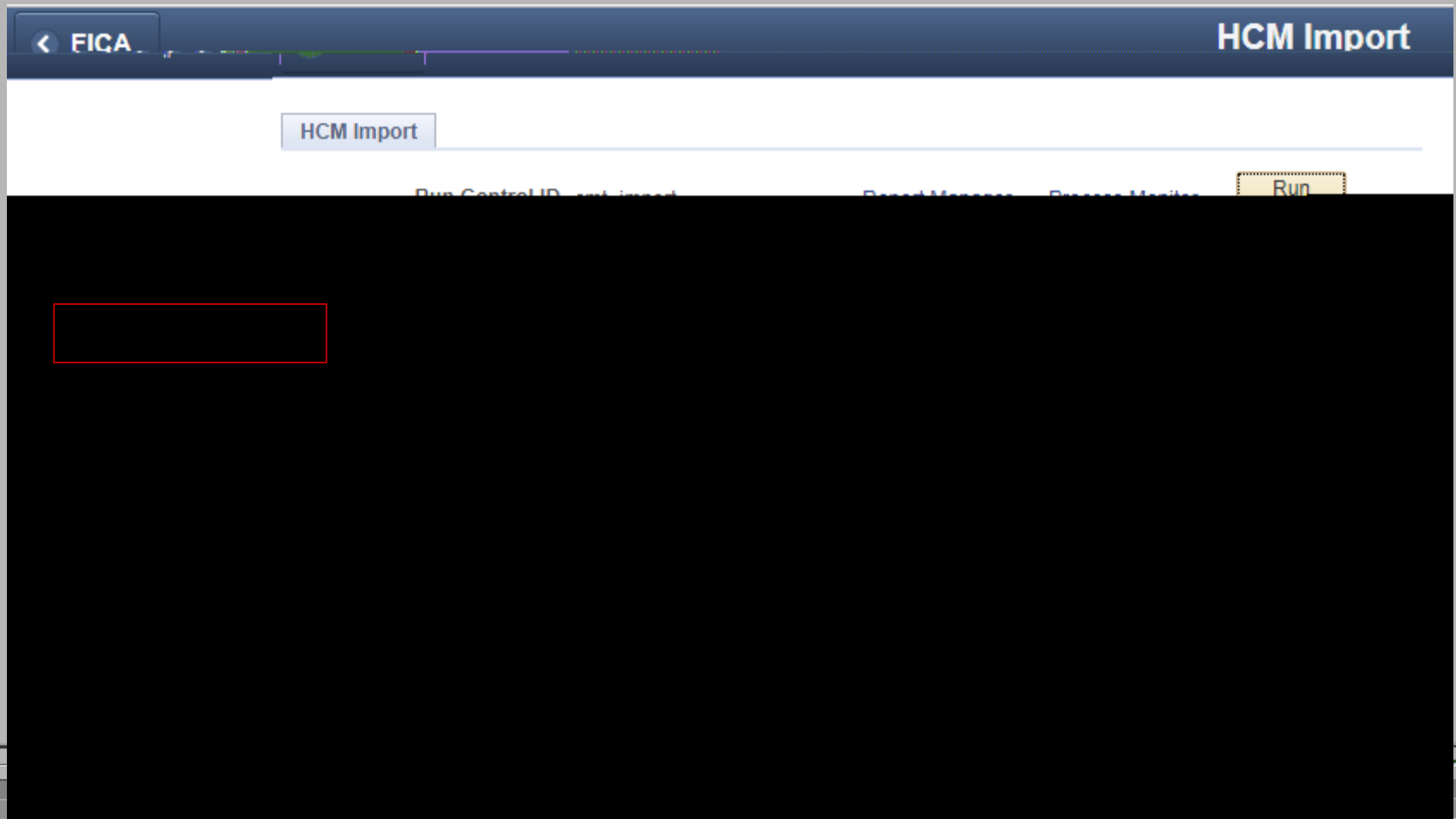
Updates to Setup pages

The screenshot displays a software interface for managing 'Pay Groups' under Business Unit 42000. The main table lists various pay groups with their descriptions and associated account numbers. A detailed view of a pay group is shown on the right, and a list of pay groups is visible at the bottom.

Pay Group	Description
42A	Salaried
42E	Exempt Hourly
42F	10 Month Faculty
42G	Graduate Assistants

Account	Calc Mode	Fica Rate	Life Ins	Faculty Future Rows	Summer Faculty	Raise Date	
521100	M2	Y	Y	N	N	07/01/2017	
521100	M2	Y	Y	N	N	07/01/2017	
511100	M1	Y	Y	Y	N	08/01/2017	
523100	M2	Y	Y	N	N	07/01/2017	
42L	Temporary Salaried	525100	M2	Y	N	N	07/01/2017
42M	Pending Faculty	M2	Y	N	N	N	07/01/2017
42N	Non-paid Affiliate	M2	Y	N	N	N	07/01/2017
42P	Part-Time Faculty	512100	M2	Y	N	N	07/01/2017
42S	Summer Faculty	513100	M2	Y	N	Y	07/01/2017

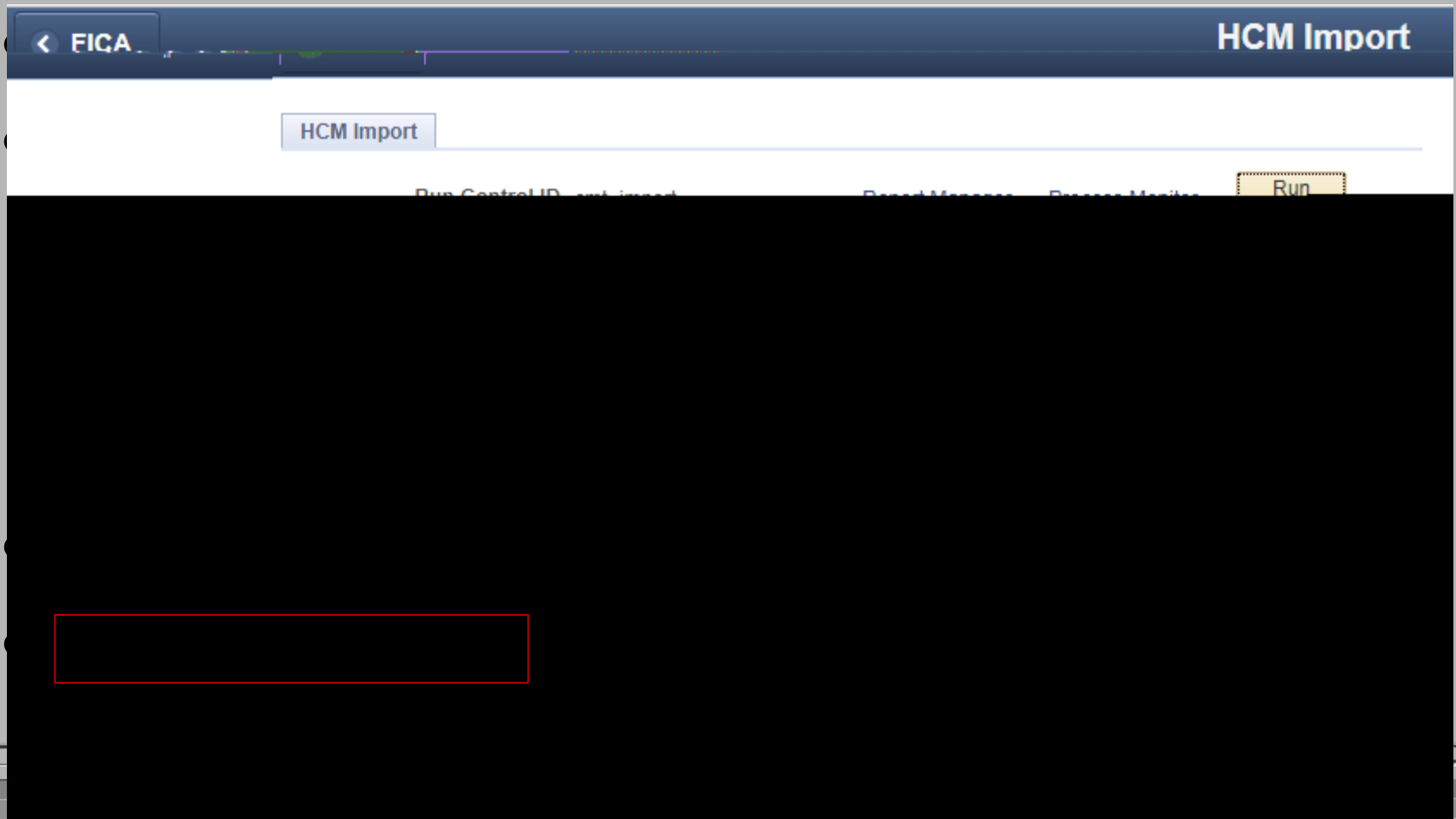
Ability to Validate HR Import data



Update Personal Services

- Separate Reporting of Promotion and Equity
- Skip Job Export Flag
 - This indicates that Job Data insert for this position should be excluded from the export to HCM
 - Position Data row and Department Budget row would still be inserted
- Comments Box
- All data will be updated during subsequent extracts
 - Ability to import one position at a time

Update Personal Services



Update Personal Services

- Fringe page is included in the Update Personal Services page layout.
- Distribution Totals are shown on the New Distrib page

Distribution Totals on New Distrib

← HCM Import
Personal Services

Seq: 1
Proposed Salary: 44,099.94
Proposed Budget: 44,099.94
Current Salary: 44,099.94

*Start Date	*End Date	Fund Code	Department	Program	Class Field	Project	Account	Earnings	*Account Code	Percent of	Fringe	Distributed
1												
2					12423.583			20000	1016103 13100 61000	42147	522100	+
3					2216.890			20000	1016103 13100 64000	469	522100	+
4					7542.890			20000	1016105 13100 64000	469	522100	+

Total Percent of Distribution: 100.000
Total Fringe Percentage: 100.000

Return to Search

Budget | New Distrib | Orig

Fringe Update page

Additional Updates

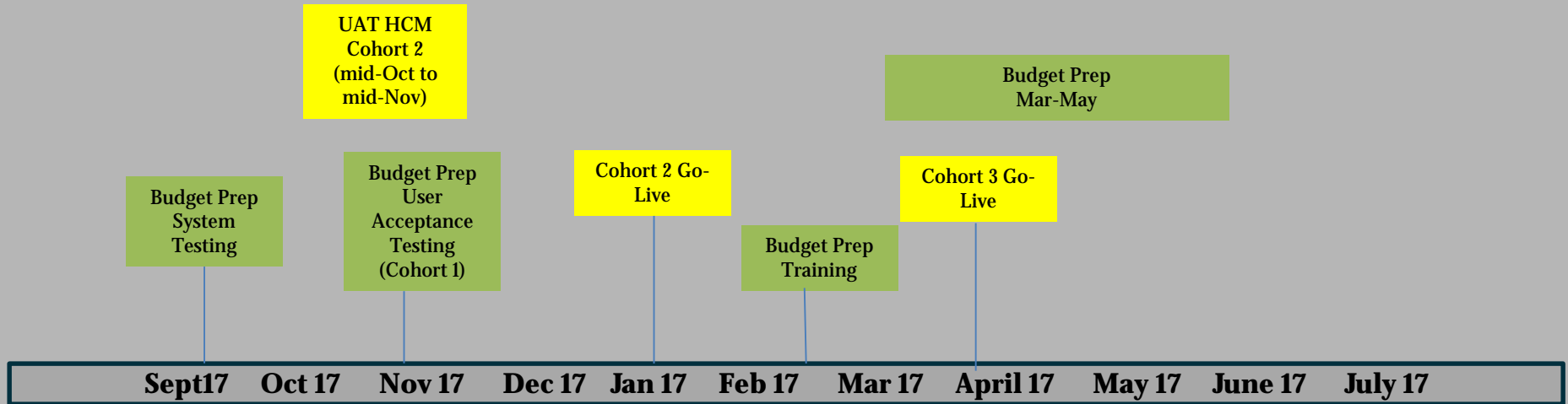
- Rapid data entry page for Merit increases
 - Future functionality – automated load
- Updated calculation of FTE
- Enhanced Reporting
 - Schedule G is being updated to provide information similar to the GIT Schedule G
 - Additional reports will be developed after the FY2019 Budget Development cycle is complete

Additional Updates

- Ability to validate data before exporting HR data into the HCM system
- Ability to create new fiscal year Grant budgets without the requirement of creating a zero dollar budget in the current year
- Personal Services Budget journals will include Position number and Employee Name



Timeline



Next Steps

- Budget Prep is currently in System Testing
- User Acceptance Testing for Cohort 1 institutions – early November 2017
- Budget Prep Training – late Feb/early March 2018
- Development begins for Budget Amendment System (January 2018)

Next Steps

- New Budget Amendment Functionality:
 - Plan to begin development following Budget Prep redesign system and user acceptance testing.
 - Goal is to deliver for institutional use beginning July 1, 2018 for FY2019 budgets.
 - Our first priority is support of OneUSG so this will be dependent on functional and technical resource availability.

Questions

